

**Contract for the Procurement of One (1) Lot Contract of Service for  
Provision of Information Technology and General Support Services Personnel**

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**CONTRACT/AGREEMENT**

THIS AGREEMENT made on the \_\_\_\_\_ day of DEC 14 2023 20\_\_\_\_ between **ANTI-MONEY LAUNDERING COUNCIL** of the Philippines represented by its Executive Director, Matthew M. David (hereinafter called “the Entity”) of the one part and **LSERV Corporation**, represented by its Vice President, Generoso T. Canlas Jr., of U-C&D 21/F 11/F Petron Mega Plaza Bldg. Sen. Gil Puyat Ave., Bel-Air, Philippines (hereinafter called “the Supplier”) of the other part;

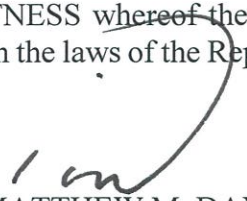
WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **PR No. 23-082: One (1) Lot Contract of Service for Provision of Information Technology and General Support Services Personnel** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of ***Eight Million Three Hundred Thirty-Two Thousand Five Hundred Forty Pesos and 56/100 (Ph8,332,540.56)*** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.* :
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

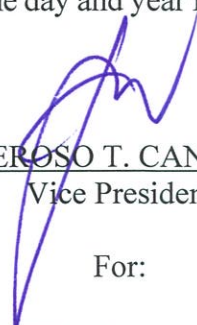
3. In consideration for the sum of *Eight Million Three Hundred Thirty-Two Thousand Five Hundred Forty Pesos and 56/100 (Php8,332,540.56)* or such other sums as may be ascertained, **LSERV Corporation** agrees to deliver and implement **PR No. 23-082: One (1) Lot Contract of Service for Provision of Information Technology and General Support Services Personnel** in accordance with its Bid.
4. The **ANTI-MONEY LAUNDERING COUNCIL** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.
5. This Agreement shall be effective for a period of one (1) year.

IN WITNESS ~~whereof~~ of the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
MATTHEW M. DAVID  
Executive Director

For:

**Anti-Money Laundering Council**

  
GENEROSO T. CANLAS JR.  
Vice President

For:

**LSERV Corporation**

REPUBLIC OF THE PHILIPPINES )  
\_\_\_\_\_) S.S.  
*City of Manila*

**ACKNOWLEDGMENT**


BEFORE ME, a Notary Public for and in City of Manila, Philippines, personally appeared the following persons with their respective competent evidence of identity:

| Name             | Government-Issued ID/No. | Date/Place of Issue |
|------------------|--------------------------|---------------------|
| Matthew M. David | <i>BSP 12 0019</i>       | <i>Manila</i>       |

This instrument, referring to the CONTRACT/AGREEMENT for **PR No. 23-082: One (1) Lot Contract of Service for Provision of Information Technology and General Support Services Personnel**, consisting of three (3) pages, including this page where this Acknowledgment is written, was duly signed by the parties on each and every page thereof.

WITNESS MY HAND AND SEAL on DEC 14 2023 at City of Manila, Philippines.

**NOTARY PUBLIC**

  
**ATTY. JEFFRY A. ALEJO**  
Notary Public  
Commission No. 2022-047  
Until 31 December 2023  
IBP No. 174784 / 5 January 2022  
PTR No. MLA0282353 / 10 March 2022  
MCLE Compliance No. VII -0007695/ Valid Until 2025  
Bangko Sentral ng Pilipinas, Malate, Manila  
Roll of Attorneys No. 66665

Doc. No. [ *245* ]  
Page No. [ *57* ]  
Book No. [ *11* ]  
Series of 2023.



REPUBLIC OF THE PHILIPPINES )  
Makati City ) S.S.

### ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in Makati City, Philippines, personally appeared the following persons with their respective competent evidence of identity:

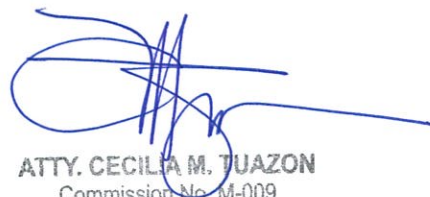
| Name                   | Government-Issued ID/No. | Date/Place of Issue |
|------------------------|--------------------------|---------------------|
| Generoso T. Canlas Jr. | DL no. C02-01-075124     |                     |

This instrument, referring to the CONTRACT/AGREEMENT for **PR No. 23-082: One (1) Lot Contract of Service for Provision of Information Technology and General Support Services Personnel**, consisting of four (4) pages, including this page where this Acknowledgment is written, was duly signed by the parties on each and every page thereof.

WITNESS MY HAND AND SEAL on DEC 14 2023 at Makati City, Philippines.

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Page No. [23]  
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Series of 2023.

NOTARY PUBLIC



**ATTY. CECILIA M. TUAZON**  
Commission No. M-009  
Notary Public for Makati City  
until December 31, 2023  
Roll No. 58750  
IBP No. 273008 / 06 January 2023 / Manila IV  
PTR No. 9565284 / 04 January 2023 / Makati City  
MCLE Compliance No. VII-0022379  
21st Floor, Petron Mega Plaza Building,  
358 Sen. Gil J. Puyat Ave., 1200 Makati City



**AMENDMENT TO ORDER**  
**(Purchase Request No. 23-082 on the Supply of One Lot Contract of Service for Provision of Information Technology and General Support Services Personnel)**

**KNOW ALL MEN BY THESE PRESENTS:**

This *Amendment to Order (Purchase Request No. 23-082 on the Supply of One Lot Contract of Service for Provision of Information Technology and General Support Services Personnel)* is made and entered this \_\_\_\_\_ day of APR 12 2024 2024 by and between:

The **ANTI-MONEY LAUNDERING COUNCIL**, a government instrumentality created under Republic Act No. 9160, also known as the Anti-Money Laundering Act of 2001, as amended, represented by its Executive Director, **MATTHEW M. DAVID**, with office address at Room 507, 5<sup>th</sup> Floor, EDPC Building, Bangko Sentral ng Pilipinas Complex, Roxas Boulevard, Malate, Manila, hereinafter, referred to as the "AMLC";

- and -

The **LSERV CORPORATION**, represented by its Authorized Representative, **GENEROSO T. CANLAS, JR.**, with office address at 21<sup>st</sup> Floor, Petron Mega Plaza Building, 358 Sen. Gil Puyat Ave., Makati City, hereinafter referred to as the "Winning Bidder";

(Each a "Party" and collectively the "Parties").

**WITNESSETH:**

*WHEREAS*, the Parties have an existing contract relative to *Purchase Request No. 23-082 on the Supply of One Lot Contract of Service for Provision of Information Technology and General Support Services Personnel*, executed by the Parties on 14 December 2024 (Contract);

*WHEREAS*, the *Detailed Cost Breakdown of Contract* provides that the Philippine Health Insurance Corporation (PHIC) monthly contributions for Driver, General Clerk and IT Operations Staff are PhP305.10, PhP205.10, and PhP360.00, respectively;

*WHEREAS*, the *Detailed Cost Breakdown of Contract* provides that the Home Development Mutual Fund (HDMF) monthly contributions for Driver, General Clerk and IT Operations Staff are PhP100.00, PhP100.00, and PhP100.00, respectively;

**WHEREAS**, under Section 2.7, Clause 1, Section V (*Special Conditions of Contract*) of the *Bidding Documents on the Salaries, Allowances, Billing Statements and Other Adjustments*, LSERV personnel assigned to the AMLC shall be paid the salaries and allowances in accordance with the Department of Labor and Employment rate and other applicable labor laws, as well as regularly and timely remittance of the PHIC and HDMF contributions. The rates shall be adjusted, in case of any issuance of any legally mandated wage increases, benefits and other charges within the contract period;

**WHEREAS**, effective 01 January 2024, under *PHIC Circular No. 2019-009*, otherwise known as the *Premium Contribution Schedule in the National Health Insurance pursuant to Republic Act No. 11223 or the Universal Health Care Act*, the PHIC implemented an increase in contribution from 4.5% to 5.0% of the monthly basic salary.

**WHEREAS**, effective 01 February 2024, under *HDMF Circular No. 274*, otherwise known as the *Revised Guidelines on Pag-Ibig Fund Membership*, the membership contribution of employees was increased from 1% to 2% of the monthly compensation, where the maximum monthly compensation to be used shall not be more than P5,000.00.

**WHEREAS**, an Amendment to Order is authorized under *Annex "D" - Contract Implementation Guidelines for the Procurement of Goods, Supplies and Materials of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184*, otherwise known as the *Government Procurement Reform Act*. It may be issued at any time by the procuring entity concerned. If any such order increases or decreases the cost of, or the time required for executing any part of the work under the original contract, an equitable adjustment in contract price and/or delivery schedule shall be mutually agreed upon between the parties concerned, and the contract modified in writing;

**WHEREAS**, the true intention of the Parties is to pay the personnel assigned to the AMLC their salaries and allowances in accordance with the Department of Labor and Employment rate and other applicable labor laws, as well as regularly and timely remittance of the PHIC and HDMF contributions.

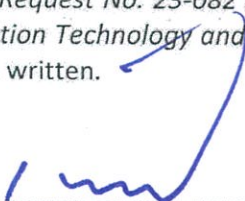
**WHEREAS**, to manifest the true intent as to the effectivity of the contract, the Parties hereby agree to amend and modify the *Detailed Cost Breakdown of Contract*;

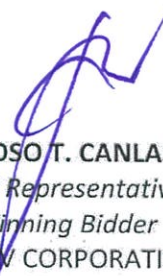

**NOW THEREFORE**, for and in consideration of the foregoing premises and stipulations hereinafter set forth, the Parties hereby mutually agree to amend the monthly PHIC contribution (effective 01 January 2024) and HDMF contribution (effective 01 February 2024) rates under the *Detailed Cost Breakdown of Contract* as follows:

| New Monthly rate                                  | Driver    | General Clerk | It Operations Staff |
|---|-----------|---------------|---------------------|
| PHIC contribution<br>(effective 01 January 2024)  | PhP381.38 | PhP381.38     | PhP450.00           |
| HDMF contribution<br>(effective 01 February 2024) | PhP200.00 | PhP200.00     | PhP200.00           |

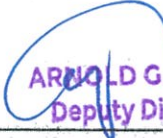
Except as expressly amended by the foregoing, all the provisions of the Contract between the AMLC and LSERV Corporation shall remain unchanged and continue to be in full force and effect.

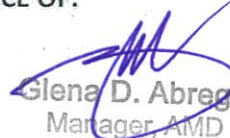
**IN WITNESS WHEREOF**, the Parties hereto have signed this *Amendment to Order (Purchase Request No. 23-082 on the Supply of One Lot Contract of Service for Provision of Information Technology and General Support Services Personnel)* on the day and year first above written.

  
**MATTHEW M. DAVID**  
*Executive Director, AMLC*  
 Manila, Philippines  
 Date: \_\_\_\_\_

  
**GENEROSO T. CANLAS, JR.**  
*Authorized Representative of the*  
*Winning Bidder*  
 LSERV CORPORATION  
 Date: \_\_\_\_\_ 

**SIGNED IN THE PRESENCE OF:**

  
**ARNOLD G. FRANE**  
*Deputy Director*  
 \_\_\_\_\_  
 Witness for AMLC

  
**Glenda D. Abregana**  
*Manager, AMD III*  
 \_\_\_\_\_  
 Witness for LSERV CORPORATION

**ACKNOWLEDGMENT**

Republic of the Philippines )  
City of Manila ) S.S.

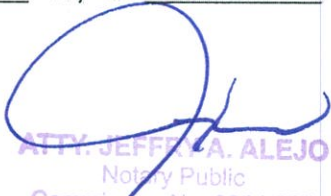
**BEFORE ME**, a Notary Public in Manila, Philippines, personally appeared:

|                                |                                       |             |
|--------------------------------|---------------------------------------|-------------|
| <b>MATTHEW M. DAVID</b>        | BSP ID No. 5507                       | Manila City |
| <b>GENEROSO T. CANLAS, JR.</b> | Driver's License<br>C02 - 01 - 075124 | N/A         |

known to me to be the same persons who executed the above *Amendment to Order (Purchase Request No. 23-082 on the Supply of One Lot Contract of Service for Provision of Information Technology and General Support Services Personnel)* and who acknowledged that the same is their voluntary act and deed. I further certify that this document consists of four (4) pages, including this page, and that the Parties and their instrumental witness have signed their names on every page of this document.

WITNESS MY HAND AND SEAL this APR 12 2024 day of 2024 in City of Manila, Philippines.

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Page No. 54 ;  
Book No. II ;  
Series of 2024.

  
**ATTY. JEFFERY A. ALEJO**  
Notary Public  
Commission No. 2024-009  
Until 31 December 2025  
IBP No. 388257 / 2 January 2024  
PTR No. 1548297 / 10 January 2024  
Bangko Sentral ng Pilipinas, Malate, Manila  
Roll of Attorneys No. 66665